

## Fixed Penalty Notices

Fixed Penalty Notices (FPN) are issued **per parent, per child** and are an alternative to prosecution, giving you an opportunity to discharge your criminal liability by paying a fine of £160

***(£80 if paid in the first 21 days)***

Fixed Penalty fines are issued generally where there have been at least 10 sessions of unauthorised absence from school within a recorded 10 school week period.

## Fixed Penalty Notices for Unauthorised Holiday

In line with guidance from West Sussex County Council, Shoreham Academy does not authorise term time holidays unless it is exceptional circumstances at the discretion of the Principal. Each request is individually considered.

Online payments (Full amount only)

Payment line: 01243 777505

Please visit [GOV.UK](https://www.gov.uk) for further information